



Job description

# Corporate Finance Executive/Senior

Please send your CV and covering email to  
[recruitment@rickardluckin.co.uk](mailto:recruitment@rickardluckin.co.uk)

**RickardLuckin**  
Chartered Accountants and Tax Advisers



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We invest in people Silver

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- **Job title:** Corporate Finance Executive/Senior
- **Business unit:** Corporate Finance
- **Reporting to:** Corporate Finance Director and Corporate Finance Manager
- **Key relationships:** Clients, Corporate Finance Team and RL Relationship Leads

## The purpose of the role

This is a multifaceted role where the individual will be required to lead and take responsibility for individual assignments as well as supporting team projects, ensuring they are delivered in an effective and timely manner whilst ensuring the quality of service meets the firm's aims.

## Key responsibilities

- Support the existing team in respect of transaction support for acquisitions, disposals and fundraisings as appropriate (this will involve liaising with clients, funders and intermediaries during the execution of transactions);
- Support the existing team in the preparation of business valuations;
- Developing and reviewing financial models within Excel for a variety of purposes;
- Undertaking due diligence projects for a variety of purposes;
- Creating high quality written output as required - for example information memorandums, business plans etc.;
- Market research on sector performance or identifying potential acquisition targets or buyers;
- Researching, preparing and supporting the preparation of proposals for new work, including agreeing the scope and fee for such work;
- Supporting the team with the ongoing development of the Corporate Finance function of the firm;
- Understand and respond appropriately to client and other stakeholders needs;
- Ad hoc tasks as directed.

## What success in this role will look like

- As a Corporate Finance Executive/Senior, you will report directly to the Director/Manager as appropriate, working across a range of sectors and with entrepreneurial and owner managed business clients in the SME space.
- Working with the existing team, including our specialist tax advisers, you will also be expected to help develop the Corporate Finance offering of the firm, both by appropriate networking and support in the development and ongoing improvement of systems and processes.

This role requires living and breathing all of our RL values of passionate, personal and professional. In addition, the following skills and experience are required to deliver in this role:

## Personal skills

- Client focussed;
- Commercial awareness and understanding of the business environment;
- Technical knowledge and skills;
- Time management and priority setting;
- Confidence and professionalism in liaising with clients, other professional advisers and key stakeholders.

## Technical skills

- Relevant technical expertise and awareness to identify risk areas;
- Technical capability with accounting software platforms and appropriate add-ons;
- Proficient computer skills including advanced Microsoft Excel skills.

## Experience and qualifications

- ACA / ACCA qualified or similar;
- Excellent verbal and written communication skills;
- Demonstrate an analytical and commercial mind set, alongside a high level of accuracy and technical skills;
- Background in audit work is preferable and experience of corporate finance work would be desirable but not required;
- Ideally experience in practice environment.

## Other requirements and details about the role

- Demands of the role may require you to work flexible hours to meet tight deadlines;
- Ability to work together as a team to deliver on objectives is crucial;
- Full driving licence with access to car would be preferred;
- Base office will be our Chelmsford office, but the role will require you to visit our other offices in Southend and Basildon from time to time and visit client premises. Mileage costs will be paid for inter-office and client travel.

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